

People

# Enabling Team Performance

Attract, develop and retain the best teammates



strategic software solutions

# challenges for managing people

20%

20% of a CEO's time is being spent on time management

*Economist Intelligence, 2018*

87%

87% of organisations claim culture and engagement are one of their top challenges

*Deloitte, 2015*

50%

Less than 50% of executives know how to address the issue of employee engagement

*Deloitte, 2015*





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## Ease of Online Activation

automate onboarding processes by allowing employees to receive activation codes, allowing for the creation of user profiles immediately and efficiently

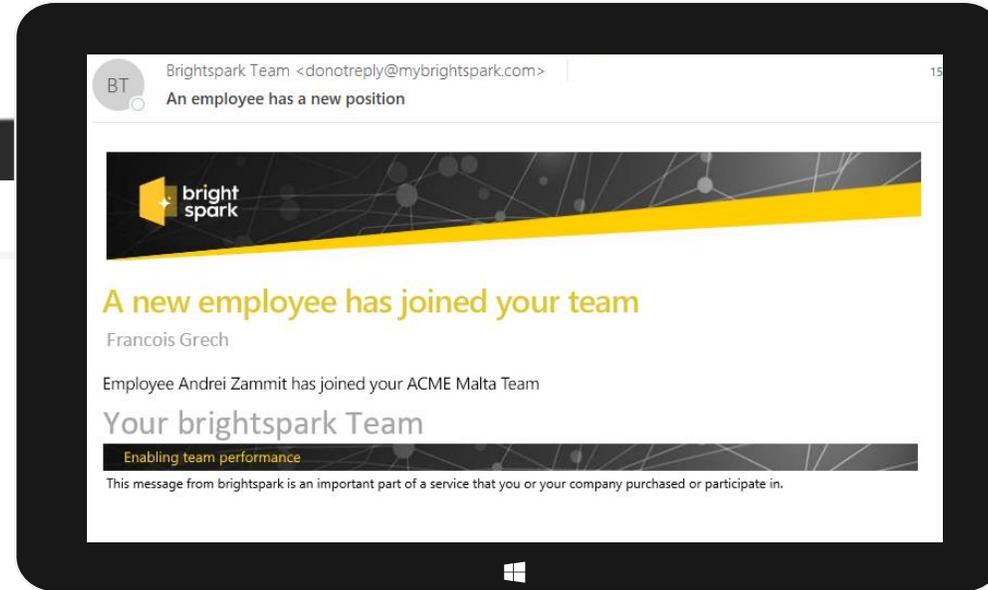
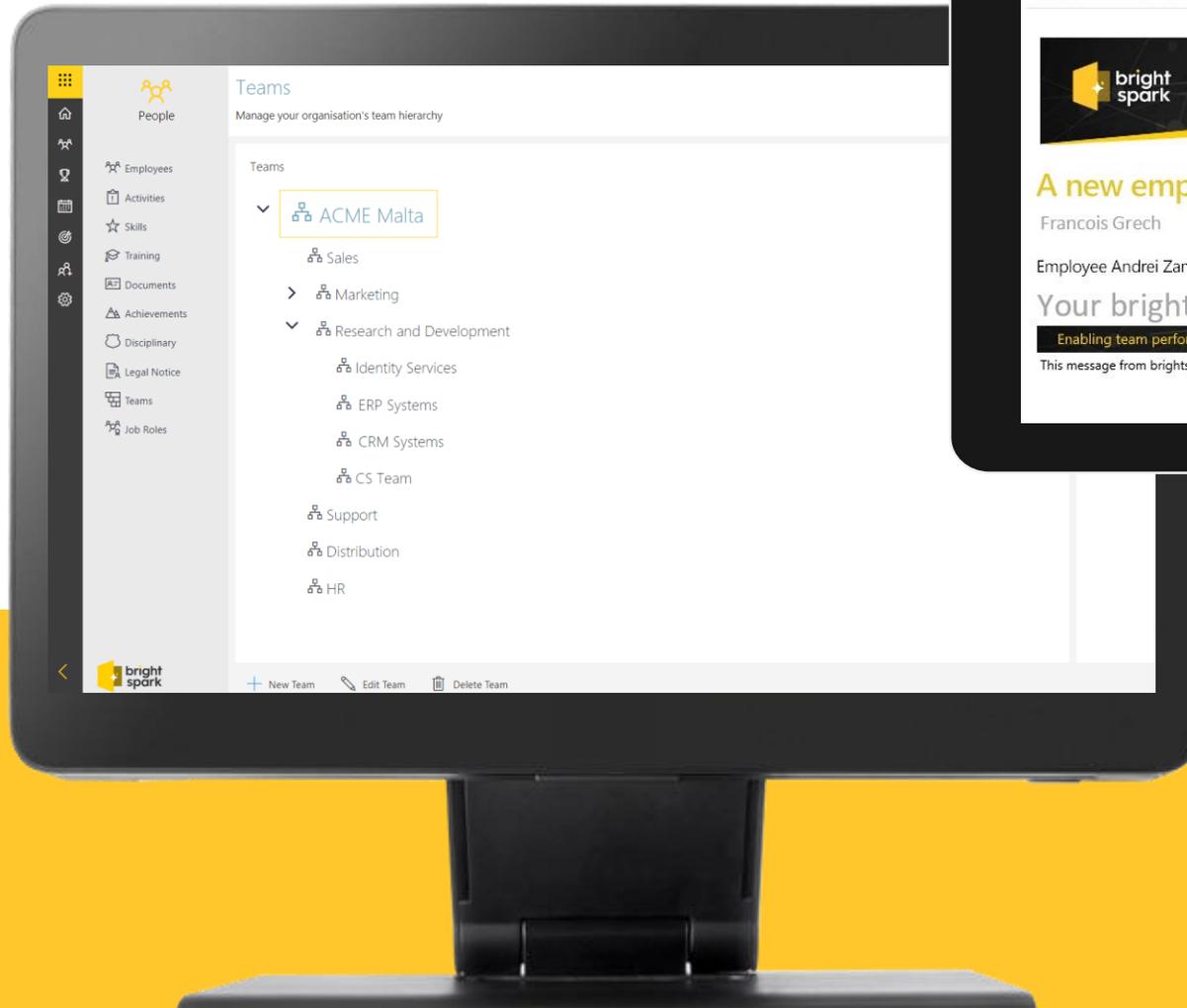
## Notices Wizard

view, modify and assign your organisation's legal notices in a single, centralised location to ensure that your business is on track of both optional and mandatory notices in line with GDPR regulations

## Work Permit Management

ensure operational compliance and safety through allowing managers and human resources personnel to effectively monitor active and inactive work permits





# Manager Visibility

allow managers to monitor real-time changes such as new team members, to ensure company-wide visibility

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### Contract Monitoring

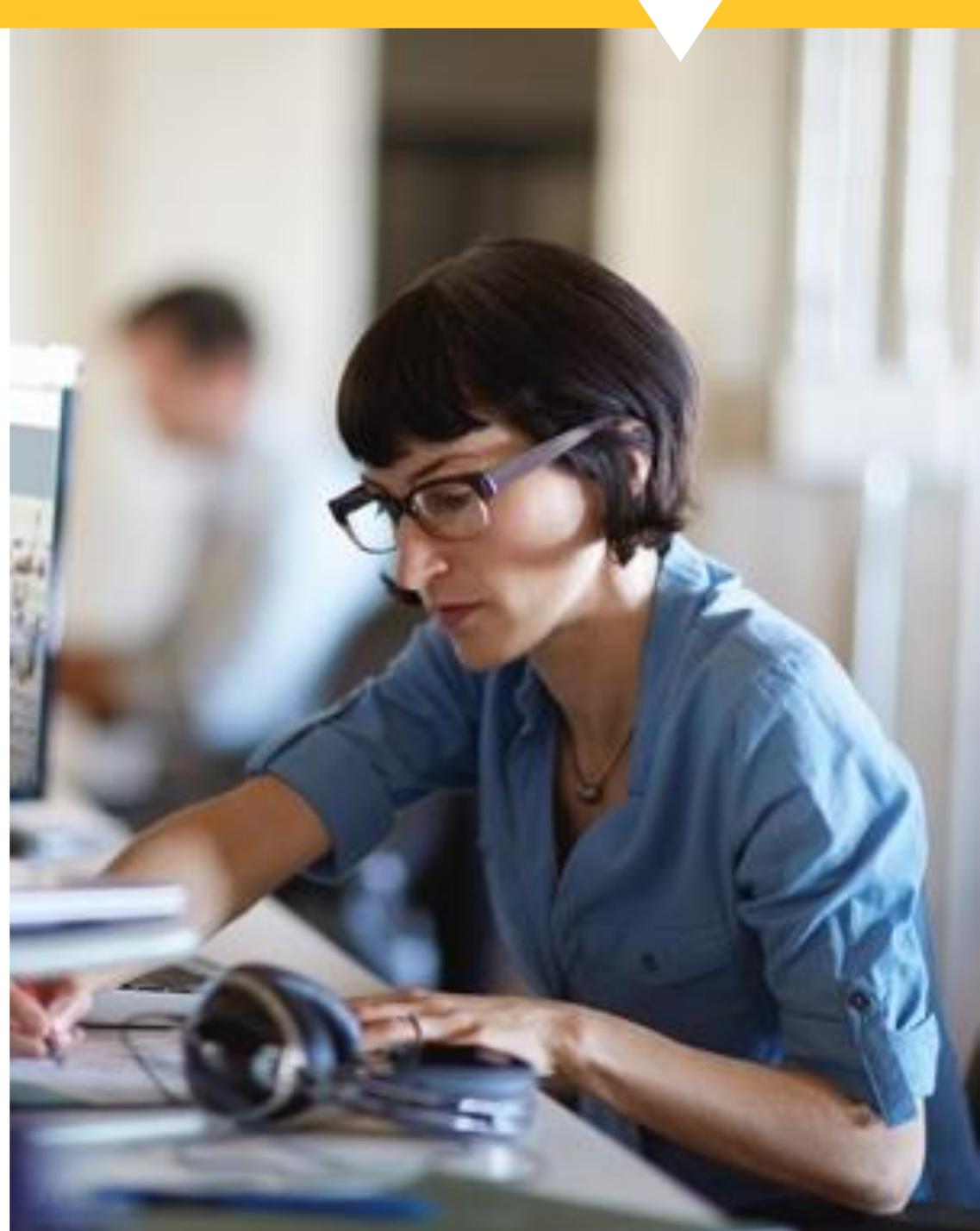
enable both line managers and employees to gain access to respective contract documents, whilst receiving notifications upon contract updates or upcoming deadlines

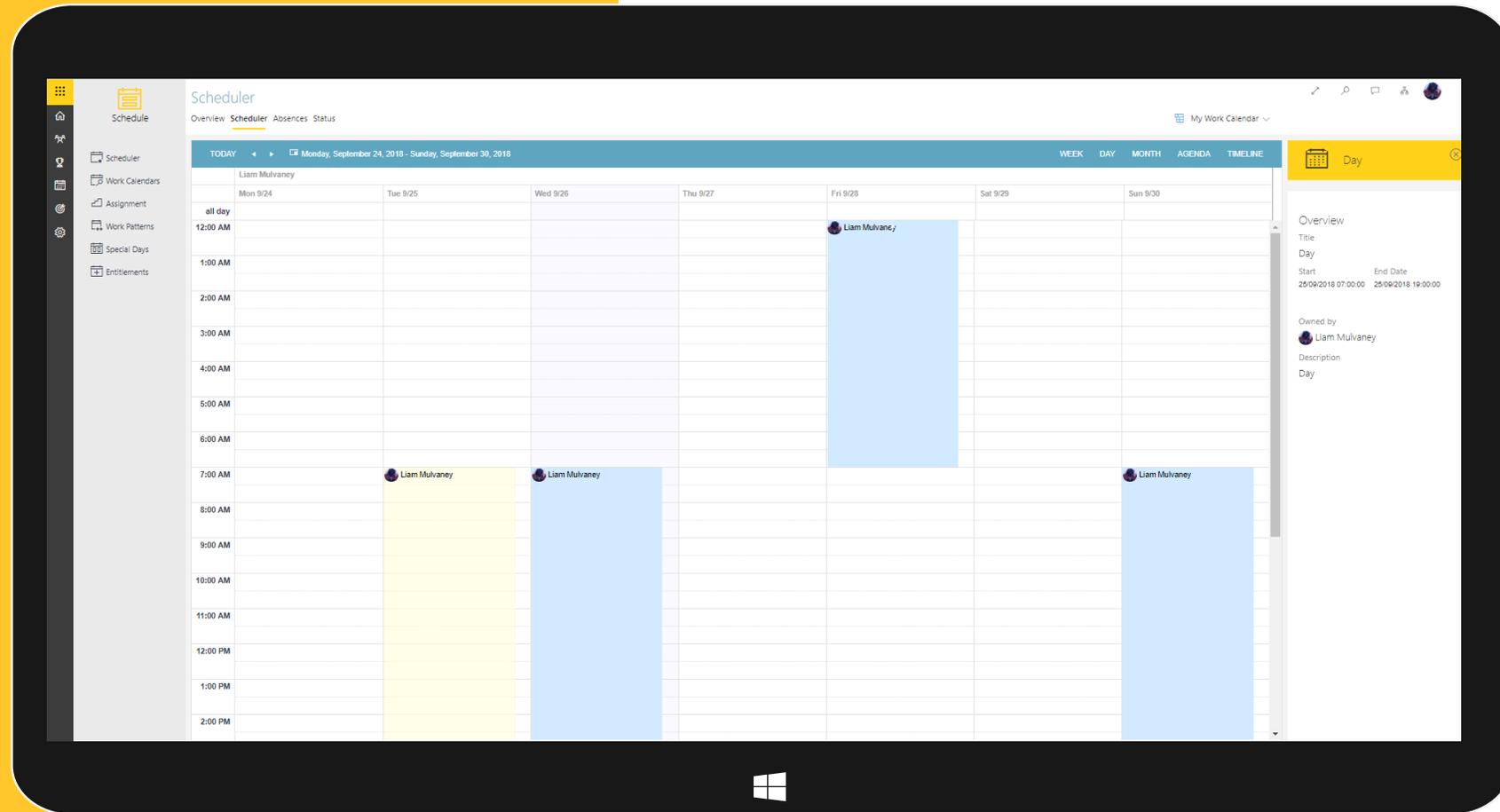
### Work Patterns & Calendars

ensure that all types of work patterns are monitored, simplifying the task of adding special patterns such as 3-Day Shifts and Flexible Hours for respective employees

### Manage Sensitive Documents

reduce manual workloads through the use of document management for employee-sensitive data, such as medical records, disciplinary notices and legal notices, ensuring that data is stored securely and easily





# Scheduler

View both individual and team calendars to view respective Sick and Vacation Leave, managing availabilities of each team member

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## Job Profile Customization

monitor the various types of skills and tasks that come with a specific job role within your organisation. with all e-Skills, Knowledge and Tools imported from a database of over 80,000+ existing jobs

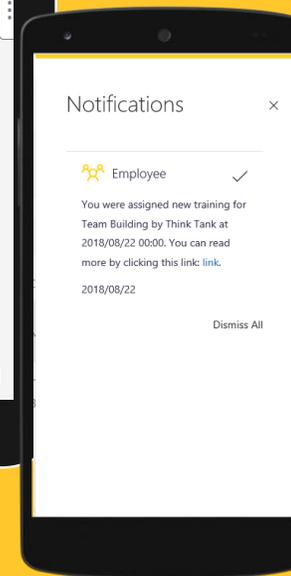
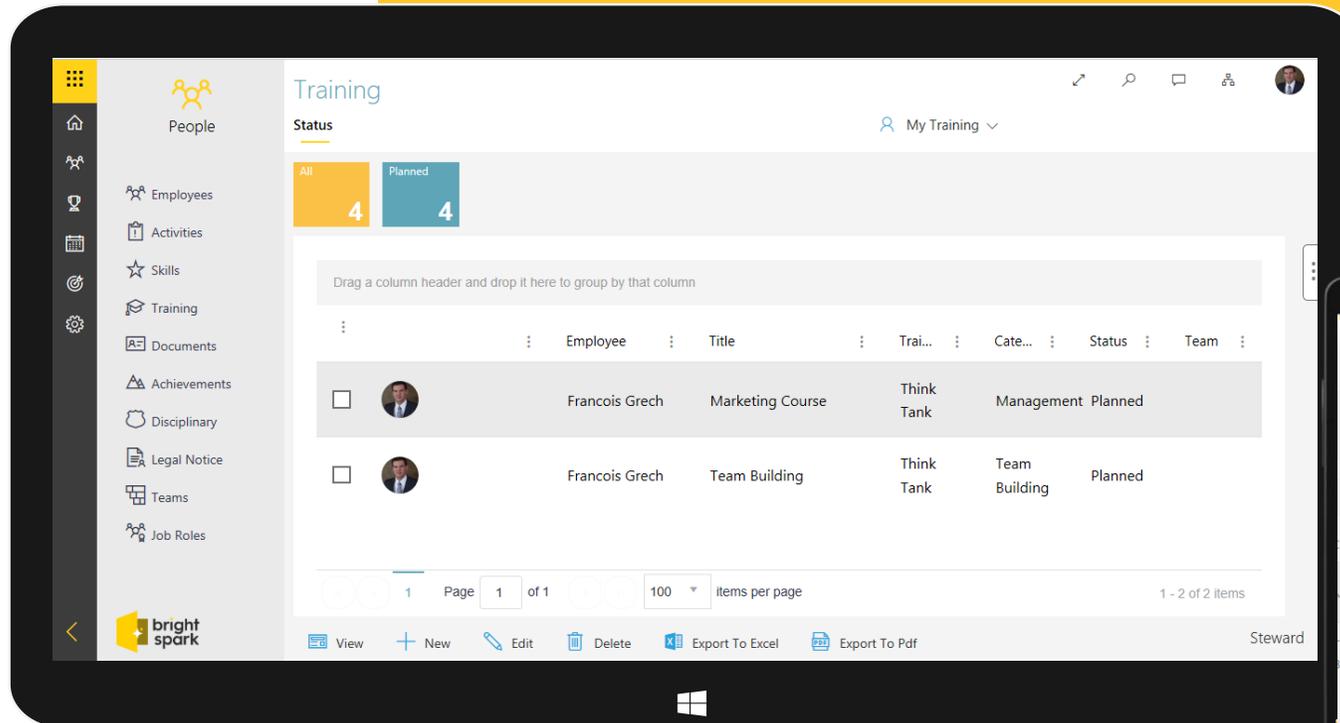
## Staff Skill Rating

update employee skill ratings to view the strengths and weaknesses of each team member, ensuring that the right tasks are handled by the right people

## Training and Planning

facilitate employee training processes through global training views, individual and team training panels, and the generation of detailed training plans to assist in Training Needs Analyses





# Training Notifications

Keep track of all training deadlines through real-time notifications available on both email and mobile devices

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## Recognition Badges

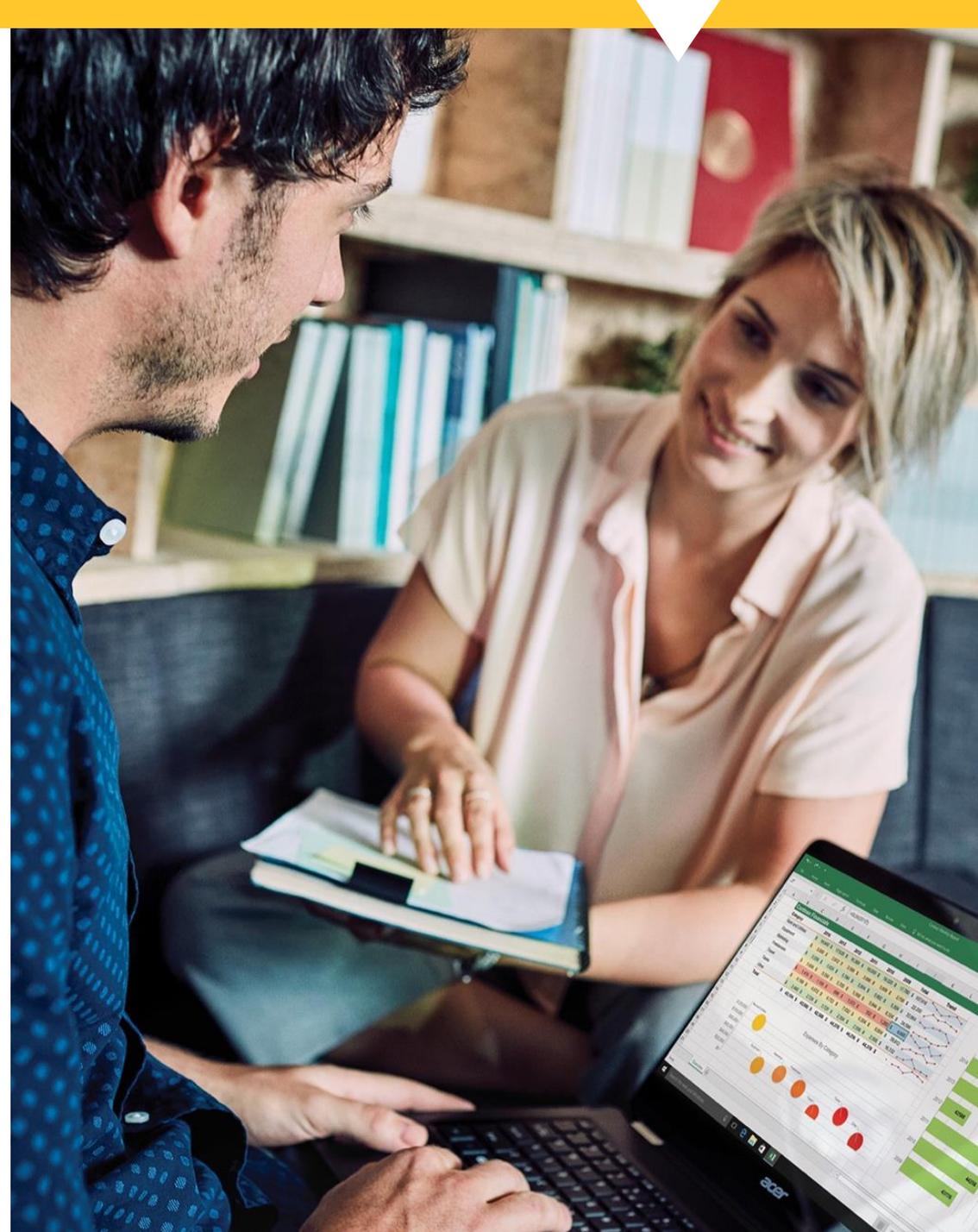
encourage career growth and skill development through the ability to allocate recognition badges to employees, allowing these badges to be visible by anyone within the organisation

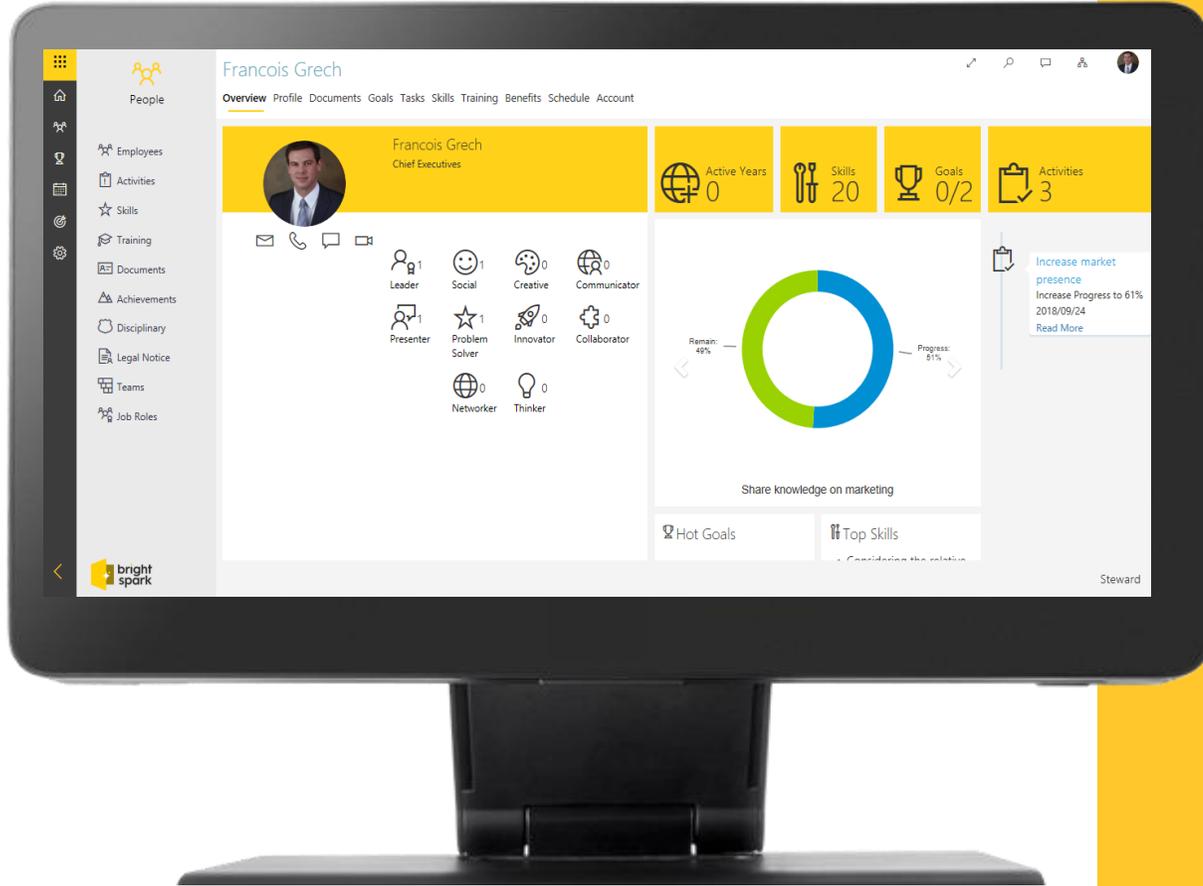
## Weekly Reminders

ensure productivity throughout your team by allowing weekly reminders for key objectives, important meetings and approaching deadlines

## Easier Communication

allow for more refined communication amongst members of your organisation through the integration of Microsoft Outlook, Skype and Microsoft Teams, ensuring that all members can be contacted easily





# Employee Dashboard

Monitor key staff details with the ability to contact users through Outlook and Skype integration

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## Action Plans

create, monitor and update both private and public action plans, giving users the ability to coordinate on set goals and monitor progress in real time

## Goal Management

view long and short-term goals effectively through an interactive hierarchical display, with the ability to view goals by progress and category

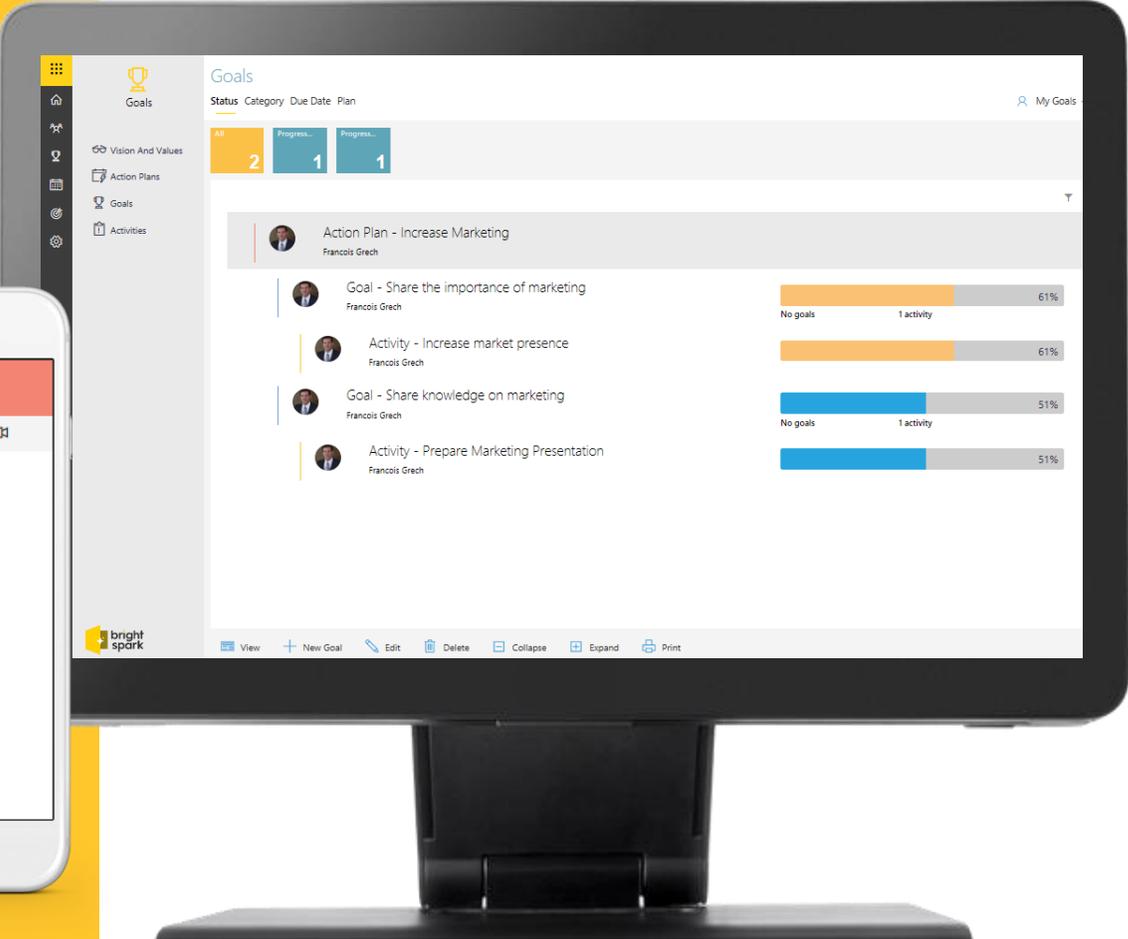
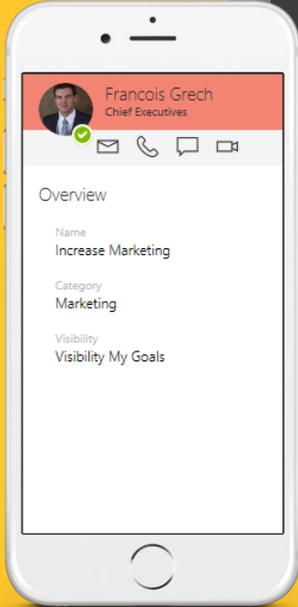
## Activity Progress Reporting

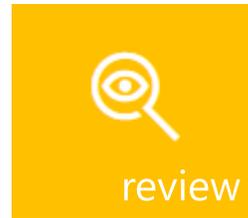
assign activities to employees, as well as allowing users to update any progress made, ensuring a productive workflow. stay notified about changes through email and mobile notifications



# Action Plan Monitoring

Manage team and individual action plans utilizing custom categories





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## Customized Questionnaires

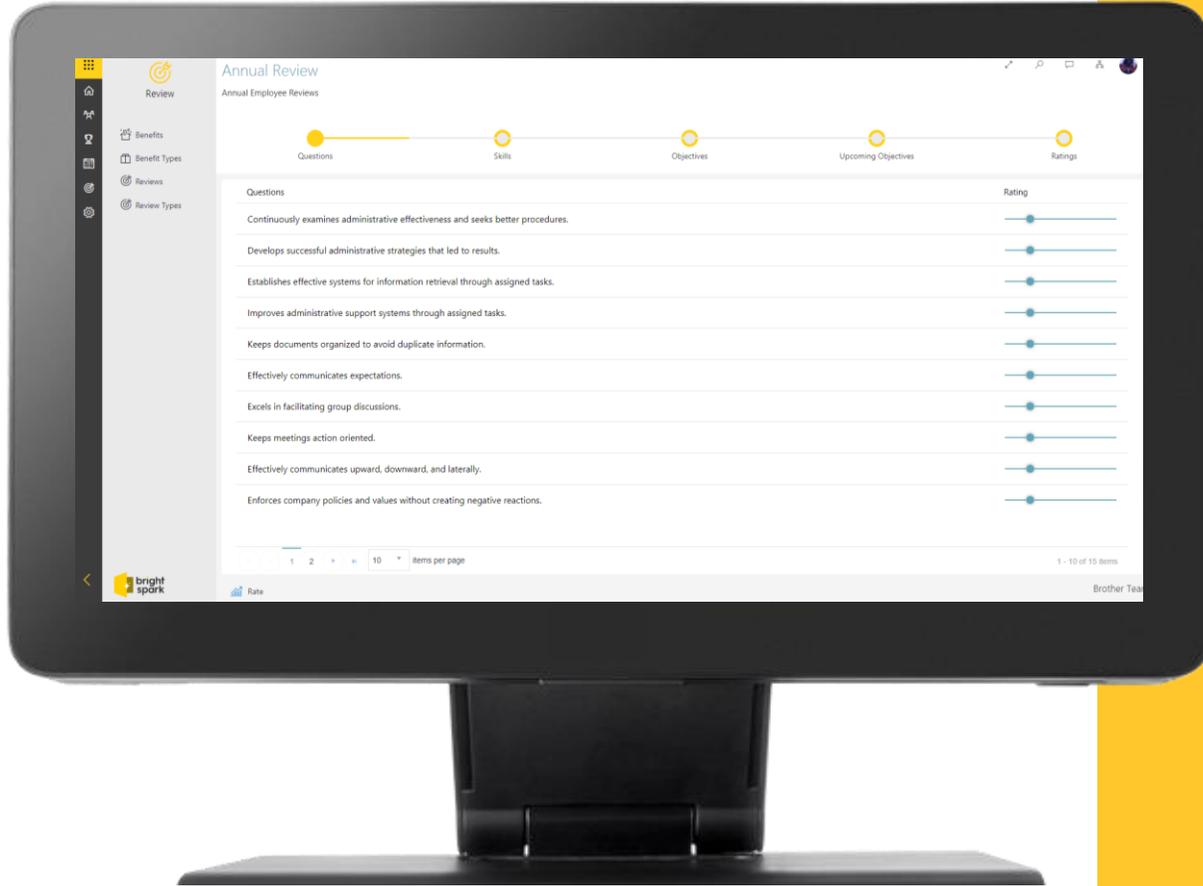
allow line managers to be able to generate custom review questionnaires to ensure an thorough review process for individual employees

## Review Process Workflow

increase visibility in the review process by allowing users to track the status of their reviews, whilst also receiving notifications following any updates

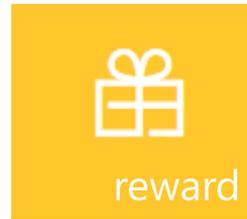
## Review Grading

allow line managers to grade the performance of employees, giving managers the ability to track performance reporting for both teams and individuals



# Interactive Reviews

allow users to view detailed reviews based on performances to encourage productivity and collaboration



### Assign Benefits

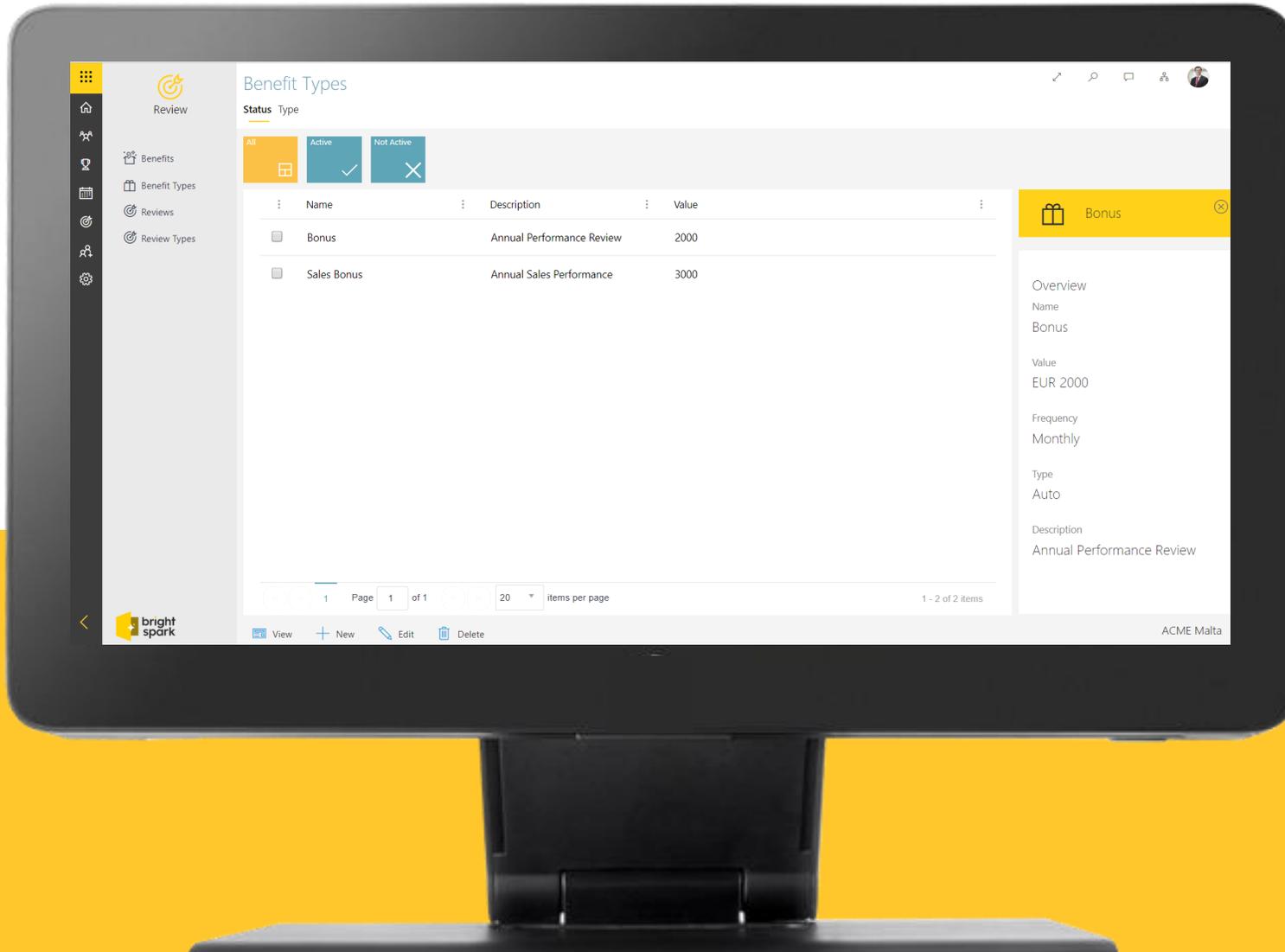
motivate employees and impact productivity by allowing line managers to assign benefits to respective employees based on contributions and task performances

### Employee Benefits Visibility

inform employees of all the benefits that are available within the company, for both teams and individuals

### Approval of Employee Benefits

cater to the preferences of your teammates by allowing employee benefits to be customized by management, whilst informing affected users about these changes in real time



# Benefits

Integrate various third party accounts to your user profile

# pricing



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-  Achieve
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